

Employment Application
Pre-employment questionnaire
An equal opportunity employer

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street

City State Zip Code

Phone: _____ 2nd phone: _____

Email: _____

Are you 16 years or older? YES NO

Are you afraid to smile? _____

Special skills or training: _____

Position : Counter Staff Supervisor Office/Reception

Start Date: _____ Desired Salary: _____

Have you ever applied with this company before? YES NO If yes, when? _____

Have you ever worked for this company before? YES NO If yes, reason for leaving...

_____ How did you hear about us? Friend Walk in Employee Other _____

High Sch

College

Name of present or last employer: _____

Address: _____

_____ City

State

Start Date: _____ Leaving Date: _____ Job Title: _____

_____ Start Salary: _____ End salary: _____ May we contact this employer ?

YES NO

Name of supervisor: _____ Description of duties: _____

_____ Reason for leaving: _____

Attach Resume if you have been employed by more than 1 company

List all days and times you are NOT available for work. Example: Saturday from 10am until 3pm.

“I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that , if employed, falsified statements on this application shall be grounds for dismissal. I authorize investigation of all statements contained here in and the references and employees listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise and release the company from all liability for any damage that may result from utilization of such information. I also understand and agree that no representative of the company has any authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the foregoing, unless it is in writing and signed by an authorized company representative.”

Date: _____ Signature: _____